



SCHOOL OF INFORMATICS AND COMPUTING

INDIANA UNIVERSITY
Bloomington

Approval for Master’s Degree Student Conference Travel

Each master’s degree student will be provided with **one trip** per academic career. This is to attend an Informatics or Computer Science-related conference. The School will provide funds for travel, hotel, food, and/or registration fees. (Items such as alcohol, entertainment, etc. are not allowed.) The student is expected to pay the difference, if any. All receipts must be submitted to the School for reimbursement.

Note: This form must be authorized by the Graduate Program Director before the conference and any funds are spent. No exceptions.

Student Name: _____

Conference Name: _____

Conference Date(s) and Location: _____

Are you a paper or poster author? Yes No

If yes, what is the name of the paper or poster?

Select the level of assistance requested:

- \$400 for travel
- \$600 for travel if presenting paper/poster
- \$800 for travel if presenting paper/poster outside U.S. or Canada

Authorization:

Student

Date

Faculty Member

Date

Graduate Program Director

Date

Submit all receipts and this signed form to either Jennifer Parrish (parrishj@indiana.edu), Informatics Faculty Secretary, or Lucy Battersby (lbatters@indiana.edu), Computer Science Faculty Secretary.